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Getting Started with SalesForce CRM

Getting Started with SALESFORCE Part VII

Description:

BISP is committed to provide BEST learning material to the beginners and advance learners. In the same series, we have prepared a complete end-to end Hands-on Beginner's Guide for SalesForce. The document focuses on URL Links, Many to Many Relationship and Changing Data Type. Join our professional training program and learn from experts.

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URL Link to a Custom Field in SalesForce

Hyperlink / URL Link to a Custom Field allow to user enter any valid website address. if user add any valid web site in SalesForce, URL Link to a Custom Field it open new tab in same browser.

How to Create URL Link to a Custom Field in SalesForce :

You can add URL Link to a Custom Field in any **New Custom Tab** For Ex :-(I will add employment website **new custom Tab**).

Step 1 :-

For Creating URL Link to a Custom Field in Sales Force

click to **Setup** -> **Create** -> **Objects** -> Click to any **Custom Object** (Ex :- employment website)

There is you can find **Custom Fields & Relationships** in this Custom Fields & Relationships click to **New** button you can see below screen.

istom Fields & Relationships	New Field Dependencies Set History Tracking	Custom Fields & Relationships Help ?
lo custom fields defined	New Custom Fields & Relationships	
	open new page called as New Custom Fi pe, select one checked URL radio button an low.	
tep 1. Choose the field type		Step 1
		Next Cancel
Specify the type of information that the custor	m field will contain.	
Data Type	Select one of the data types below.	
Data Type	Select one of the data types below. A system-generated sequence number that uses a display format you define. The number is a	itomatically incremented for each new record.
Data Type None Selected Auto Number		
Data Type None Selected Auto Number Formula	A system-generated sequence number that uses a display format you define. The number is a	is updated when any of the source fields change.
Data Type None Selected Auto Number Formula	A system-generated sequence number that uses a display format you define. The number is an A read-only field that derives its value from a formula expression you define. The formula field	is updated when any of the source fields change.
Data Type None Selected Auto Number Formula Roll-Up Summary	A system-generated sequence number that uses a display format you define. The number is an A read-only field that derives its value from a formula expression you define. The formula field A read-only field that displays the sum, minimum, or maximum value of a field in a related list or	is updated when any of the source fields change. the record count of all records listed in a related list.
Data Type None Selected Auto Number Formula Roll-Up Summary i Text (Encrypted)	A system-generated sequence number that uses a display format you define. The number is an A read-only field that derives its value from a formula expression you define. The formula field A read-only field that displays the sum, minimum, or maximum value of a field in a related list or Allows users to enter any combination of letters and numbers and store them in encrypted for	is updated when any of the source fields change. the record count of all records listed in a related list.

Step 3 :-

In this page fill Field Label, Field Name, Description, Help Text and click to **Next** button.

			step	2 of 4
		Previous	Next	Cancel
Field Label	website			
Field Name	website			
Description				
Help Text	Web page			
Required	Always require a value in this field in order to save a record			
Default Value	Show Formula Editor			
	Use <u>formula syntax</u> ; e.g., Text in double quotes: "helio", Number: 25, Percent as decimal: 0.10, Date expression: Today() + 7			
	unpresenter, rockyty + r			
		Previous	Next	Cancel
Click to Next bu				

tep 3. Establish field-lev	el security		Step 3 o
			Previous Next Car
Field Labe	website		
Data Type	URL		
Field Name	website		
Description			
elect the profiles to which you w	ant to grant edit access to this field via field-level security. The field will be hidden from all pro	files if you do not add it to field-	level security.
Field-Level Security for Profile		Visible	Read-Only
Authenticated Website		\checkmark	
Contract Manager		\checkmark	
Custom: Marketing Profile		\checkmark	
Custom: Sales Profile		\checkmark	
Custom: Support Profile		✓	
Customer Portal Manager Cus	tom	✓	
Customer Portal Manager Star	dard	\checkmark	
Force.com - App Subscription	Jser	\checkmark	
Force.com - Free User		\checkmark	
Gold Partner User		\checkmark	
High Volume Customer Portal		\checkmark	
Marketing User		\checkmark	
Partner App Subscription		\checkmark	
Read Only		\checkmark	
Silver Partner User		\checkmark	
		\checkmark	
Solution Manager			
Solution Manager Standard Platform User		~	

Step 5 :-

Click to **Save** button. save this URL data type.

Step 4. Ad	dd to page layouts							Step	4 of 4
						Previous	ave & New	Save	Cancel
	Field Label	website							
	Data Type	URL							
	Field Name	website							
	Description								
_	the location of this field o	on the page, you will need to	customize the page layou	t					
~	Employment website	Layout							
When finish	ned, click Save & New to	create more custom fields,	or click Save if you are don	e.		Previous S	ave & New	Save	Cancel

Step 6 :-

After click to Save button, you click on custom tab (Ex :- Employment websites) and click to New button you can see below.

Create New 🔻	tions Departments Employees wiki Employm	ent websites Employee List +		
	Employment websites			Help for this Page 🥝
ecent Items	View: All - Go! Edit Create New View			
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<u>JD-009</u> Devlopment Department	Recent Employment websites			
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• • • • 7 •				
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ave button.	, -			
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Information				= Required Information
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Website Add	www.bisptrainings.com			
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Many To Many Relationships in SalesForce.com

You can use master-detail relationship to many-to-many relationship between any two objects.

A many-to-many relationship allows each record of one object to be linked to multiple records

from another object.

1. To create a many to many relationship you need to create a third custom object called as a(junction object.)

between the two objects and create two master detail relationship on it.

2. a). Primary relationship.

b). Secondary relationship.

3. The junction object (if not assigned a tab) will inherit the style (color and icon) on the primary (object)

4. if the primary relationship is deleted, the secondary relationship becomes the primary relationship automatically.

Junction Object :

A custom object with two master-detail relationships Using by junction object, you can model a many-to-many relationship between two objects

Step 1 :-

Creating the Junction Object :

Click **Setup** -> **Create** -> **Objects** Click New Custom Object (Ex :- Job Posting) you can see below.

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ustom Object Definition Edi	it	Save Save & New	Cancel		
Custom Object Information					= Required Informatio
ne singular and plural labels are us	sed in tabs, page layout	s, and reports.			
Label	Job Posting	Example: Account			
Plural Label		Example: Account			
Starts with vowel sound					
ne Object Name is used when refer	rencing the object via the	e API.			
	Job_Posting	Example: Account			
Description				_	
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nter Record Name Label and I	Format				
			ch results. For example, the Record Name for Acco	unt is "Account Name" and for Case	it is "Case Number"
ote that the Record Name field is al Record Name	Job Posting Name	Example: Account			
Data Type	Auto Number 🔻				
Display Format	JP-{000}	Example: A-{0000	What Is This?		
Starting Number	1				
Optional Features					
Allow Reports					
Allow Activities					
Track Field History					
Deployment Status					What is thi
○ In Development					
Object Creation Options (Availa	able only when custo	om object is first crea	ted)		
Add Notes and Attachments relat	ted list to default page la	ayout			
Launch New Custom Tab Wizard	I after saving this custon	n object			

Step 2 :-

Creating the two Master-Detail Relationships by using Primary relationship :

On New Custom Page (Ex:- Employment websites) there is you can find **Custom Fields** & **Relationships**

and click to **New** button, You can see below.

Custom F	ields & Relationships	New Field	Dependencies	Set History Tracking	Custom I	Fields & Relationships Help (
Action	Field Label	API Name	Data Type	Controlling Field	Modified By	Track History
Edit Del	Website Address	Website_Addressc	URL(255)		<u>voqesh sharma,</u> 10/5/2013 4:08 PM	
	Deleted Fields (1)					

Step 2(I) :-

... .

ep 1. Choose the field type		Ste
		Next Ca
ecify the type of information that the custo	m field will contain.	
ata Type		
None Selected	Select one of the data types below.	
Auto Number	A system-generated sequence number that uses a display format you define. The number is a	utomatically incremented for each new record.
Formula	A read-only field that derives its value from a formula expression you define. The formula field	
Roll-Up Summary 🚺	A read-only field that displays the sum, minimum, or maximum value of a field in a related list or	the record count of all records listed in a related list.
Lookup Relationship	Creates a relationship that links this object to another object. The relationship field allows users list. The other object is the source of the values in the list.	s to click on a lookup icon to select a value from a pop
Master-Detail Relationship	Creates a special type of parent-child relationship between this object (the child, or "detail") an The relationship field is required on all detail records	d another object (the parent, or "master") where:
:ep 2(II) :- Selec	 The relationship field is required on all detail records. The ownership and sharing of a detail record are determined by the master record. When a user deletes the master record, all detail records are deleted. You can create rollup summary fields on the master record to summarize the detail records. The relationship field allows users to click on a lookup icon to select a value from a popup list. Related To any option on dropdown list() 	The master object is the source of the values in the li
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Field Label Postion Field Name Postion Description Image: Child Relationship Name About Postings Image: Child Relationship Name Sharing Settin Select the minimum access level required on the Master record to create, edit, or delete related Detail records: Read Only: Allows users with at least Read Mirite access to the Master record to create, edit, or delete related Detail records: Read Write: Allows users with at least Read Mirite access to the Master record to create, edit, or delete related Detail records: Read Write: Allows users with at least Read/Write access to the Master record to create, edit, or delete related Detail records: Allow reparenting Child records can be reparented to other parent records after they are created p Filter tookup Fild. Tell me more! show Filter Settings the Notext button.	
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Allow reparenting Child records can be reparented to other parent records after they are created p Filter ionally, create a filter to limit the records available to users in the lookup field. <u>Tell me more!</u> Show Filter Settings p 2(IV) :-	
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p Filter ionally, create a filter to limit the records available to users in the lookup field. <u>Tell me more!</u> show Filter Settings p 2(IV) :-	Previous. Next Ca
ionally, create a filter to limit the records available to users in the lookup field. <u>Tell me more!</u>	Previous Next Ca
show Filter Settings	Previous Next Ca
show Filter Settings	Previous Next Ca
p 2(IV) :-	Previous Next Ca
	Previous Next Car
	Previous Next Car
	Previous Next Ca
I. Establish field-level security for reference field	Step
	Previous
Field Label Postion	
Data Type Master-Detail Field Name Postion	
Description	
are the field-level settings for a Master-Detail relationship. They cannot be changed.	
-Level Security for Profile Visible	
	Read-Only
anticated Website	Read-Only
ract Manager 🗸	Read-Only
ract Manager 🖌	
ract Manager ✓ om: Marketing Profile ✓ om: Sales Profile ✓	
ract Manager ✓ om: Marketing Profile ✓ om: Sales Profile ✓ om: Support Profile ✓	
ract Manager √ om: Marketing Profile ✓ om: Sales Profile ✓ om: Support Profile ✓ omer Portal Manager Custom ✓	
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p 5. Add reference field	to Page Layouts	Step 5	of 6
	Previous	Next Ca	ancel
Field Label	Postion		
Data Type	Master-Detail		
Field Name	Postion		
Description			
ese are the page layouts that w	ill include this field. Because this is a Master-Detail relationship, the field is required.		
Add Field Page Layout Name			
Job Posting Layout			
	Previous	Next Ca	ancel
ck to Save bu		Help for t	this Page
ck to Save bu ^{Posting} w Relationship	utton.	-	
ck to Save bu ^{Posting} w Relationship	utton.	Ste	ep 6 of
ck to Save bu ^{Posting} w Relationship	utton.	Ste	ep 6 of
ck to Save bu ^{Posting} w Relationship	utton. d lists Previous Save & Ner	Ste	ep 6 of
Data Type	Jtton. d lists Previous Save & Ner Postion Master-Detail	Ste	ep 6 of
ck to Save bu Posting tw Relationship tep 6. Add custom related Field Label Data Type Field Name	Jtton. Jists Previous Save & New Postion Master-Detail Postion	Ste	ep 6 of
ck to Save bu Posting ew Relationship tep 6. Add custom related Field Label Data Type	Jtton. Jists Previous Save & New Postion Master-Detail Postion	Ste	ep 6 of
ck to Save bu Posting w Relationship tep 6. Add custom related Field Label Data Type Field Name Description	d lists Postion Master-Detail Postion twill have in all of the layouts associated with the parent.	Ste	ep 6 of
ck to Save bu Posting w Relationship tep 6. Add custom related Field Label Data Type Field Name Description	d lists Postion Master-Detail Postion twill have in all of the layouts associated with the parent.	Ste	ep 6 of
ck to Save bu Posting ew Relationship tep 6. Add custom related Field Label Data Type Field Name Description becify the title that the related list Related List Label Job Postin	d lists Postion Master-Detail Postion twill have in all of the layouts associated with the parent.	Ste	ep 6 of
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ck to Save bu Posting ew Relationship kep 6. Add custom related Field Label Data Type Field Name Description becify the title that the related lisi Related List Label Job Postin these are the page layouts that w	d lists Previous Save & Ner Postion Master-Detail Postion twill have in all of the layouts associated with the parent. It is a Master-Detail relationship, the field is required. Name	Ste	ep 6 of

After click to Save button , you can create same second **Master-Detail Relationships** and Save.

Note:- You can only create two Master-Detail Relationships only for one object , after create two Master-Detail Relationships

you want to create third Master-Detail Relationships you not allow to create this detail when you click to create new Master-Detail Relationships you find these option is hide you can see.

		links this object to another object. The relationship field allows users to click on a lookup icon to select a value from a popup source of the values in the list.
D Master-Detail Relationship 🧵	 The relationship field is The ownership and shi When a user deletes th You can create rollup s 	arent-child relationship between this object (the child, or "detail") and another object (the parent, or "master") where: required on all detail records. ring of a detail record are determined by the master record. e master record, all detail records are deleted. ummary fields on the master record to summarize the detail records. s users to click on a lookup icon to select a value from a popup list. The master object is the source of the values in the list.
ou can see Ho tep 1:-	w to Relate	
ick to custom tab w b).	hich one you ad	d on Master-Detail relationships (Ex: - Position
•	find New job P	osition button click on this button.
b Postings	New Job Posting	Job Postings Help
o records to display		
ck on Look up but		w page on this page you can select any web site
ick on Look up but		Search ~ salesforce.com - Developer Edition - Mozilla Firefox
Job Posting Edit New Job Posting	ve button.	Search ~ salesforce.com - Developer Edition - Mozilla Firefox https://ap1.salesforce.com/_ui/common/data/LookupPage?lkfm=editPage&lknm=C Lookup
ick on Look up but me and click to Sav		V Cancel Search ~ salesforce.com - Developer Edition - Mozilla Firefox Cancel Search ~ salesforce.com/_ui/common/data/LookupPage?lkfm=editPage&lknm=C Col
Job Posting Edit New Job Posting Lob Posting Edit	ve button.	
Job Posting Edit New Job Posting Hob Posting Edit Information	/e button. Save Save & Ile developer	
Job Posting Edit New Job Posting Hob Posting Edit Information	Ve button. Save Save & Ile	

www.bispsolutions.com Page 12 Click on this tab and click to any bind web site name and go to down and you can see that.

this is a secondary table click to job application id (ex :- JP-001) you can go primary table.

Job P	ostings	New Job Posting	Job Postings Help
Action	Job Posting: Job Posting Name		Postion Name
Del	<u>JP-001</u>		Java developer
Del	<u>JP-003</u>		sdfc developer

Back To Top

Always show me 🔻 more records per related list

Note :- When I deleted Primary detail table Secondary detail table automatically assign as a primary detail table.

Creating the two Master-Detail Relationships by using Secondary relationship :

Note :- If create Master-Detail Relationships by using Secondary relationship it not possible by using Master-Detail Relationships if try to create it give you error message . you can see below.

Cannot Create Master-Detail Relationship

You cannot create a new Master-Detail relationship on an existing custom object if records already exist. You must first create a Lookup relationship, populate the lookup field with data in all records, and then change the relationship type to Master-Detail.

How to Create Secondary relationship :

Step 1 :-

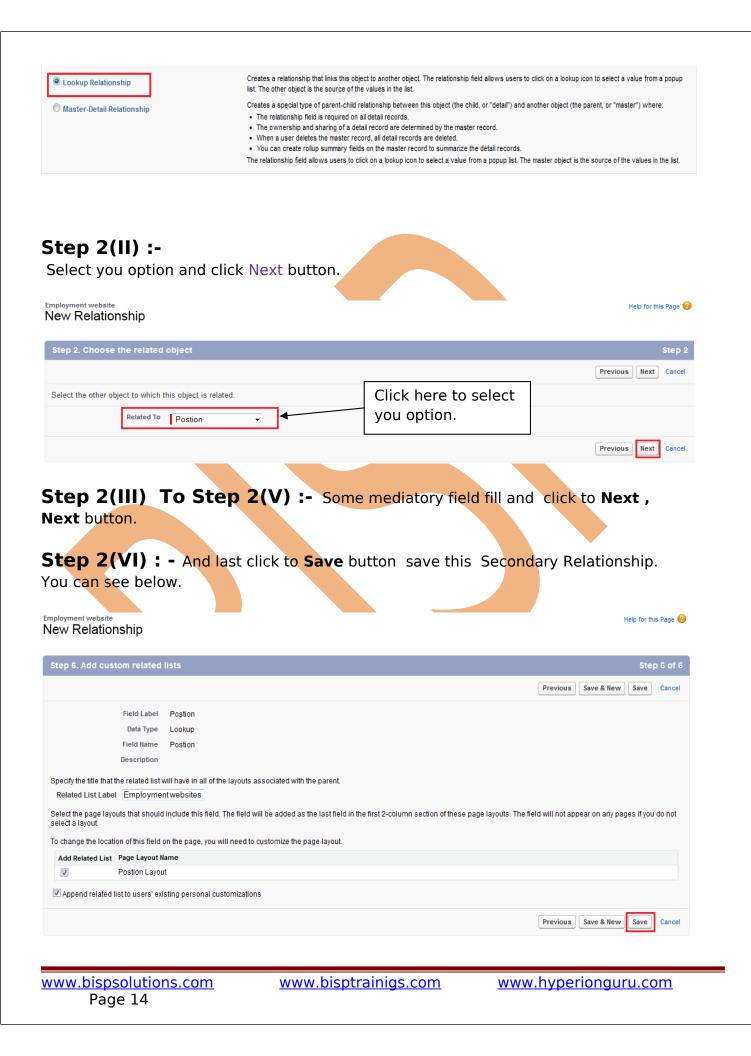
Click to Setup -> Create -> Objects

Then click on custom object (Ex :- employment website) there is find them **Custom Fields & Relationships** and click to **New** button.

Custom F	ields & Relationships	New	Field Dep	endencies	et History Tracking	Cust	tom Fields & Relationships Help 🥡
Action	Field Label	API Name		Data Type	Controlling Field	Modified By	Track History
Edit Del	Website Address	Website_Address_	_c	URL(255)		vogesh sharma, 10/5/2013 4:08 PM	
	Deleted Fields (1)						

Step 2(I) :-

Then Select **Lookup Relationship** and click to **Next** button.



Step 3 :-

After Save you can click on custom tab (Ex :-Employment website) and here you can add position .

There is you can write position and click to save button.

Employment website			
Naukri			Customize Page Edit Layout Printable View Help for this Page 🕢
« Back to List: Custom Object De	Naukri Custom Object Definitions Coren Activities (2) Activity History (2) Moles & Atlachments (2) Job Postines (2) ployment website Detail Employment website Detail Employment website Nauer Naukri Postion Created By yogesh sharma, 107/2013 2:15 PM Created By yogesh sharm		
	Naukri to List: Custom Object Definitions Den Activities (0) Activity History (0) Notes & Atlachments (0) Job Postinus (2) Noyment website Detail mployment website Name Naukri Postion Postion Created By vogesh sharma. 10/7/2013 2:15 PM Last Modified By vogesh sharma. 10/7/2013 2:15 PM Last Modified By vogesh sharma. 10/7/2013 2:15 PM Last Modified By vogesh sharma. 10/7/2013 2:15 PM Save Cancel w to change Data Type [New Custom Field] in SalesForce.com : put want to change data type (New Custom Field) after create. enario: I will create Picklist data type in job application and want to change the a type Picklist to Picklist (Multi-Select).	18 [2]	
Employment website Detai	Save Cancel		
Employment website Name	Naukri	Owner	oqesh sharma [Change]
Created By	<u>voqesh sharma,</u> 10/7/2013 2:15 PM	Last Modified By	<u>yoqesh sharma,</u> 10/7/2013 2:15 PM
	Save Cancel		
How to char	ige Data Type [N	lew Custom Fiel	d] in
SalesFor	ce.com :		
If you want to cha	ange data type (New Cu	ustom Field) after creat	e.
Scenario: I will	create Picklist data ty	pe in job application	and want to change this
			2
2.			
First you will crea	ate Pick list data type in	job application (or you	I can create other
custom tab) after	that fallow some steps	. you can see below.	
There you can se	e that that is picklist ir	n job application.	

Job Application JD-008 « Back to List: Custom Object De	finitions	Open Activities [0] Activ	vity History [0] Reviews [0]	Customize Page Edit Layout Printable View Help for this Page 😗
Job Application Detail		Save Cancel		1
Job Application #	JD-008		Owner	🤯 <u>voqesh sharma [Chanqe]</u>
Status	New			
cv.cover latter	Fifth			
Postion	sdfc developer			
Candidate	<u>Y-002</u>			
Candidate Name	suresh			
Min Pay of this position	Rs.30,000.00			
Total Rating 🤅	0	_		
City	None 🔻 👩			
Created By	<u>yoqesh sharma,</u> 9/3/20	13 11:18 AM	Last Modified By	voqesh sharma, 9/3/2013 11:18 AM
		Save Cancel		

Step 1:-

Click to Step -> Create -> Objects -> select you custom Objects(Ex :- Job Applications)

After then you click on <u>Edit</u> button.

Custom Fields & I	Relationships	New Field Depen	dencies Set History Tracking		Custom Fields & Relationships Help	
Action	Field Label	API Name	Data Type	Controlling Field	Modified By	Track History
Edit Del	Candidate	Candidatec	Lookup(Candidate)		<u>yoqesh sharma,</u> 9/3/2013 10:57 AM	
Edit Del	Candidate Name	Candidate_Namec	Formula (Text) 🖁		<u>yoqesh sharma,</u> 9/3/2013 11:35 AM	
Edit Del Replace	City	Cityc	Picklist		<u>yoqesh sharma,</u> 10/8/2013 10:30 AM	
Edit Del	cv.cover latter	cv_cover_latterc	Text Area(255)		<u>yoqesh sharma,</u> 9/2/2013 3:35 PM	
Edit Del	Min Pay of this position	Min_Pay_of_this_positionc	Formula (Currency) 🖫		<u>yoqesh sharma,</u> 9/3/2013 11:37 AM	
Edit Del	Postion	Postionc	Lookup(Postion)		<u>yoqesh sharma,</u> 9/3/2013 10:48 AM	
Edit Del Replace	<u>Status</u>	Statusc	Picklist		<u>yoqesh sharma,</u> 9/2/2013 3:33 PM	
Edit Del	Total Rating	Total_Ratingc	Roll-Up Summary (SUM Review)		<u>yoqesh sharma,</u> 9/30/2013 11:15 AM	
	Deleted Fields (1)					

Step 2:-

Click on Change Field Type button.

stom Field Definition Ed	it Change Field Type Save Cancel
eld Information	Required Inform
Field Label	City Data Type Picklist
Field Name	City
Description	
Help Text	
klist Options	
	Change Field Type Save Cancel
on 2.	
ер 3:-	
_	Multi-Select) Radio Button and click to Next button.
-	Multi-Select) Radio Button and click to Next button.
ect Picklist(Multi-Select) Radio Button and click to Next button.
ect Picklist(
ect Picklist(Picklist Picklist (Multi-Select)	Allows users to select a value from a list you define.
Picklist Picklist Picklist (Multi-Select) Text	Allows users to select a value from a list you define. Allows users to select multiple values from a list you define.
ect Picklist(Picklist Picklist (Multi-Select) Text Text Area	Allows users to select a value from a list you define. Allows users to select multiple values from a list you define. Allows users to enter any combination of letters and numbers.
ect Picklist(Picklist Picklist (Multi-Select) Text Text Area Text Area (Long)	Allows users to select a value from a list you define. Allows users to select multiple values from a list you define. Allows users to enter any combination of letters and numbers. Allows users to enter up to 255 characters on separate lines.
_	Allows users to select a value from a list you define. Allows users to select multiple values from a list you define. Allows users to enter any combination of letters and numbers. Allows users to enter up to 255 characters on separate lines. Allows users to enter up to 32,768 characters on separate lines.
ect Picklist(Picklist Picklist (Multi-Select) Text Text Area Text Area (Long)	Allows users to select a value from a list you define. Allows users to select multiple values from a list you define. Allows users to enter any combination of letters and numbers. Allows users to enter up to 255 characters on separate lines. Allows users to enter up to 32,768 characters on separate lines. Allows users to enter any valid website address. When users click on the field, the URL will open in a separate browser window.
ect Picklist(Picklist Picklist (Multi-Select) Text Text Area Text Area (Long) URL	Allows users to select a value from a list you define. Allows users to select multiple values from a list you define. Allows users to enter any combination of letters and numbers. Allows users to enter up to 255 characters on separate lines. Allows users to enter up to 32,768 characters on separate lines. Allows users to enter any valid website address. When users click on the field, the URL will open in a separate browser window.
ect Picklist(Picklist Picklist (Multi-Select) Text Text Area Text Area (Long) URL ep 4 :-	Allows users to select a value from a list you define. Allows users to select multiple values from a list you define. Allows users to enter any combination of letters and numbers. Allows users to enter up to 255 characters on separate lines. Allows users to enter up to 32,768 characters on separate lines. Allows users to enter any valid website address. When users click on the field, the URL will open in a separate browser window.
ect Picklist(Picklist Picklist Picklist (Multi-Select) Text Text Area Text Area Text Area (Long) URL	Allows users to select a value from a list you define. Allows users to select multiple values from a list you define. Allows users to enter any combination of letters and numbers. Allows users to enter up to 255 characters on separate lines. Allows users to enter up to 32,768 characters on separate lines. Allows users to enter any valid website address. When users click on the field, the URL will open in a separate browser window.
ect Picklist(Picklist Picklist (Multi-Select) Text Text Area Text Area (Long) URL ep 4 :- /isible Lines • ex: - 5).	Allows users to select a value from a list you define. Allows users to select multiple values from a list you define. Allows users to enter any combination of letters and numbers. Allows users to enter up to 255 characters on separate lines. Allows users to enter up to 32,768 characters on separate lines. Allows users to enter any valid website address. When users click on the field, the URL will open in a separate browser window.
ect Picklist(Picklist Picklist (Multi-Select) Text Text Area Text Area (Long) URL ep 4 :- /isible Lines r ex: - 5).	Allows users to select a value from a list you define. Allows users to select multiple values from a list you define. Allows users to enter any combination of letters and numbers. Allows users to enter up to 255 characters on separate lines. Allows users to enter up to 32,768 characters on separate lines. Allows users to enter any valid website address. When users click on the field, the URL will open in a separate browser window.
ect Picklist(Picklist Picklist (Multi-Select) Text Text Area Text Area (Long) URL ep 4 :- /isible Lines r ex: - 5).	Allows users to select a value from a list you define. Allows users to select multiple values from a list you define. Allows users to enter any combination of letters and numbers. Allows users to enter up to 255 characters on separate lines. Allows users to enter up to 32,768 characters on separate lines. Allows users to enter any valid website address. When users click on the field, the URL will open in a separate browser window.
ect Picklist(Picklist Picklist (Multi-Select) Text Text Area Text Area (Long) URL ep 4 :-	Allows users to select a value from a list you define. Allows users to select multiple values from a list you define. Allows users to enter any combination of letters and numbers. Allows users to enter up to 255 characters on separate lines. Allows users to enter up to 32,768 characters on separate lines. Allows users to enter any valid website address. When users click on the field, the URL will open in a separate browser window.

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Edit Job Application Custom Field Help for this Page 🕜 City Step 2 of 3 Previous Save Next Field Label City i Below is a list of picklist values. Click Edit to change the name of the value or make it the default value. Action Values Default Chart Colors Modified By Edit | Del Bhopal Assigned dynamically vogesh sharma, 10/8/2013 10:30 AM Edit | Del Pune Assigned dynamically yogesh sharma, 10/8/2013 10:30 AM yogesh sharma, 10/8/2013 10:30 AM Edit | Del Hyderabad Assigned dynamically Edit | Del Chennai Assigned dynamically yogesh sharma, 10/8/2013 10:30 AM Edit | Del Delhi Assigned dynamically vogesh sharma, 10/8/2013 10:30 AM Multi-select picklists are displayed in a scrolling box on edit pages. How many lines you want to # Visible Lines Т 4 visible please enter numeric Field Name City i value here. Description Help Text i Previous Save Next Cancel Step 5 :-Click to Save button. www.bispsolutions.com www.bisptrainigs.com www.hyperionguru.com Page 18

Edit Job Application Custom Field Help for this Page 🕜 City Previous Save Cancel Field Label City Data Type Picklist (Multi-Select) Field Name City Description Select the profiles to which you want to grant edit access to this field via field-level security. The field will be hidden from all profiles if you do not add it to field-level security. Field-Level Security for Profile Visible Read-Only V Contract Manager 1 Custom: Marketing Profile Custom: Sales Profile V V Custom: Support Profile Force.com - App Subscription User V 1 Force.com - Free User Gold Partner User Marketing User V 1 Partner App Subscription V Read Only Silver Partner User 🔍 🤍 Chat

After that you can see that data type will change . There you can see Data Type **<u>Picklist to Picklist(Multi-list)</u>** converted.

Action	Field Label	API Name	Data Type	Controlling Field	Modified By	Track History
Edit Del	Candidate	Candidatec	Lookup(Candidate) y		<u>voqesh sharma,</u> 9/3/2013 10:57 AM	
Edit Del	Candidate Name	Candidate_Namec	Formula (Text) 🕹		<u>voqesh sharma,</u> 9/3/2013 11:35 AM	
Edit Del Replace	<u>City</u>	Cityc	Picklist (Multi-Select)		<u>voqesh sharma,</u> 10/8/2013 11:09 AM	
Edit Del	cv.cover latter	cv_cover_latterc	Text Area(255)		<u>voqesh sharma,</u> 9/2/2013 3:35 PM	
Edit Del	Min Pay of this position	Min_Pay_of_this_positionc	Formula (Currency) 🖁		<u>voqesh sharma,</u> 9/3/2013 11:37 AM	
Edit Del	Postion	Postionc	Lookup(Postion)		<u>yoqesh sharma,</u> 9/3/2013 10:48 AM	
Edit Del Replace	Status	Statusc	Picklist		<u>voqesh sharma, 9/2/2013 3:33 PM</u>	
	Total Rating	Total_Rating_c	Roll-Up Summary (SUM Review)		yogesh sharma, 9/30/2013 11:15 AM	

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